

**CITY OF MUNROE FALLS
PLANNING COMMISSION MEETING MINUTES
WEDNESDAY, NOVEMBER 30, 2016**

Call to Order:

Mr. Bush called the meeting to order at 7:00 p.m.

Roll Call:

Members of Planning Commission present: Jake Bush, Joseph Halpin, Mike Hyrnick, Bob Pitz, and Jim Iona.
Absent: Mrs. Markovich.

Mr. Hyrnick made a motion to excuse Mrs. Markovich from tonight's meeting, seconded by Mr. Halpin.

Roll call:

Mr. Bush-yes	Mr. Halpin-yes	Mr. Hyrnick-yes
Mr. Pitz-yes	Ms. Markovich-(absent)	

Mr. Pitz made a motion to vote in Mr. Iona as the Council Representative for tonight's meeting, seconded by Mr. Halpin.

Roll call:

Mr. Bush-yes	Mr. Halpin-yes	Mr. Hyrnick-yes
Mr. Pitz-yes	Ms. Markovich-(absent)	

Also Present: Service Director Jim Bowery and Law Director Tom Kostoff.

Approval of Minutes:

Regular Minutes for the meeting held Wednesday, October 26, 2016.

Mr. Hyrnick moved, and Mr. Halpin seconded, to approve the meeting minutes from Wednesday, October 26, 2016 as submitted.

Roll call:

Mr. Bush-yes	Mr. Halpin-yes	Mr. Hyrnick-yes
Mr. Pitz-yes	Ms. Markovich-(absent)	

The motion passed, and the October 26, 2016 Planning Commission Meeting minutes were approved as submitted.

Mayor's Report:

No report

Community Development Committee Report (as reported by Jim Iona):

- It was reported in today's paper that Munroe Falls had a choice between Summit County Building Department and Stow Building Department, and we chose Stow.
- There is a large grocery company in the area that is facing a crisis with recent layoffs and potentially filing bankruptcy. There is a larger company that has a large percentage that may step in and there could be a name change.
- Mr. Iona attended a 911 Communication Center meeting at the Stow Municipal Building with the State. Some people from the State were there to explain what is necessary and the crisis on the time. The deadline was January 1, but there is more time than that. Mr. Iona has a concern about the building that is being considered for the Dispatch Center, as it has a history of flooding. Cuyahoga Falls wants to bring in some water experts to look at the building.

FOR ALL PERSONS WITH DISABILITIES:

The City of Munroe Falls is committed to ensuring that persons with disabilities can participate fully and fairly in City programs, activities, and services. If you are a person with a disability who needs a reasonable accommodation, contact the Clerk of Council 48 hours in advance to make necessary arrangements.

Items for Consideration

1. PC2016-19: **Applicant:** **Thomas Mazzei**

Applicant Address: **256 Northmoreland Ave.**
 Munroe Falls, OH 44262

Property Owner: **Thomas Mazzei**
 256 Northmoreland Ave.
 Munroe Falls, Ohio 44262

Property In Review: **Parcel# 58-00901**
 256 Northmoreland Ave.
 Munroe Falls, Ohio 44262

Zoning District: **R-2**

Applicant seeks approval for addition of front and back porches

Persons to Appear Before Commission:

Thomas Mazzei, owner/contractor, 256 Northmoreland Ave., Munroe Falls, OH 44262

- Mr. Mazzei is planning to put siding and a new roof on the house, and he would like to extend the porches while he is doing this. They are covered porches now, but they are small. There is a gutter system that ties into drainage, but Mr. Mazzei plans to run new ones to the street.
- Mr. Bowery expressed no concerns with the plans presented. He stated that all setbacks are met and it is within the zoning code.

Mr. Hyrnick made a motion to approve PC2016-19 as submitted, seconded by Mr. Pitz.

Roll call:

Mr. Bush-yes
Mr. Pitz-yes

Mr. Halpin-yes
Ms. Markovich-(absent)

Mr. Hyrnick-yes
Mr. Iona-yes

The motion was approved.

It was noted that PC2016-20 was removed from the original agenda until BZA can meet and vote on the requested variance. The Board of Zoning Appeals did not meet this month due to lack of a quorum.

Old Business:

Review of signage ordinance draft.

Mr. Kostoff gave an overview of the signage ordinance he drafted after discussion by Planning Commission members earlier this year.

Discussion of the ordinance followed with suggestions for modifications made. Mr. Kostoff will make the modifications to the ordinance and send the revised draft to Planning Commission members for their review.

New Business:

Mr. Bowery said that they may want to put some sign legislation for consideration before Council regarding nonconforming signs. This will be discussed at the next meeting.

Mr. Hyrnick made a motion to table proposed signage ordinance changes, seconded by Mr. Pitz.

Roll call:

Mr. Bush-yes
Mr. Pitz-yes

Mr. Halpin-yes
Ms. Markovich-(absent)

Mr. Hyrnick-yes
Mr. Iona-yes

Mr. Hyrnick made a motion to table discussion of 1145.12(b)(3) for future consideration, seconded by Mr. Halpin.

Roll call:

Mr. Bush-yes
Mr. Pitz-yes

Mr. Halpin-yes
Ms. Markovich-(absent)

Mr. Hyrnick-yes
Mr. Iona-yes

Adjournment:

Mr. Halpin made a motion to adjourn the meeting at 9:08 p.m., seconded by Mr. Pitz. A voice vote was taken and passed unanimously.



Chairman