City of Munroe Falls

Division Zoning
43 Munroe Falls Avenue
Munroe Falls, Ohio 44262
330-688-7491 phone 330-688-3720 fax

EMAIL FORM | print form

☐	New Construction
☐	Addition
☐	Garage
☐	Accessory Bldg >192 sf
☐	Other:

ZONING PERMIT APPLICATION - NEW CONSTRUCTION

Applicant Information

Owner: _____
Street Address: _____
City, State, Zip: _____
E-mail: _____
Phone: _____ Alt Phone: _____

Architect: _____
Contact: _____
Street Address: _____
City, St, Zip: _____
Email: _____
Phone: _____Alt Phone: _____

Contractor: _____
Contact:_____
Address: _____
City, St, Zip:_____
Email: _____
Phone: _____ Alt Phone: _____

Who is completing this application? Owner:____
Architect: ____ Contractor_____
Other:_____

Project Information

Property Address:_____

Parcel # _____ Zoning District _____

PLEASE ATTACH

Plot Plan (1"=20' scale) must show:

a. **lot and building dimensions**
b. **setbacks (all sides)**
c. **topographic lines**
d. **finished grade elevations (all sides)**
e. **sidewalks, drives, easements,**
f. **drainage**
g. **utilities**

MUST include:

- ☐ Building Elevations (show all exterior materials, heights, roof pitch etc)
- ☐ Complete Architectural/Engineering Plans
- ☐ Landscape, lighting and all parking spaces, when applicable
- ☐ Summit Soil & Water Conservation District (SWCD) approval of Stormwater management plan (erosion bond may be required)
- ☐ Sanitary Sewer Tap Permit (when applicable)
- ☐ Water Tap Permit (when applicable)
- ☐ Street Opening / Right of Way Permit (when applicable)

CONSTRUCTION COST: _____

NEW CONSTRUCTION MAY REQUIRE PLANNING COMMISSION RECOMMENDATION AND CITY COUNCIL APPROVAL
This includes but is not limited to all New Home Construction, Additions, Accessory Buildings in excess of 192 s.f., Garages and Conditionally Permitted Zoning

SITE PLAN REVIEW FEES (when applicable) ARE DUE AT TIME OF APPLICATION SUBMITTAL AND ARE NOT REFUNDABLE

Applicant Certification

I/we hereby agree to conform to the City of Munroe Falls Zoning Code. I also hereby certify that all statements made and attachments on this application are true and complete and that I have a legal right to make this application or to possess a written power of attorney on the above premises. I HAVE NOT REQUESTED PERMISSION TO BUILD ANYTHING THAT IS IN CONFLICT WITH THE ***HOMEOWNER'S ASSOCIATION or DEED RESTRICTION*** FOR THIS PROPERTY.

Signature _____ Date: _____

☐ Approved _____ _____
Signature Date

☐ Denied _____ _____
Signature Date

Reason: _____

Planning Commission Application Form received _____
Planning Commission Application Fee paid _____
Site Plan Review Fee paid _____

Site Plan Review Fees:
Residential $25
Commercial $200
Accessory use $75
(Accessory building/garage/carport/breezeway/ gazebo etc)

PC # _____
Date_____
☐ Approved
☐ Denied

Site plan review fee due with application. Permit fee due upon issuance of Zoning Certificate

Back Lot Line Width _____

	Setbacks
Front	
Rear	
Left Side	
Right Side	

☐ Existing
☐ New

Accessory Structure

	Setbacks
Front	
Rear	
Left Side	
Right Side	

☐ Existing
☐ New

PRIMARY STRUCTURE

Left Side Line _____

Right Side Line _____

Front Lot Line Width _____