



City of Munroe Falls

email form

print form

Division of Planning & Zoning

43 Munroe Falls Avenue
Munroe Falls, Ohio 44262
330-688-7491 p 330-688-3720 f

ZONING PERMIT APPLICATION – TEMPORARY SIGN

APPLICANT INFORMATION

PROPERTY OWNER CONTRACTOR BUSINESS OWNER

Name: _____ Company (if applicable) _____
Address: _____ City, State, Zip: _____
Phone: _____ Email: _____

TEMPORARY SIGN INFORMATION AND LOCATION *must be completed*

Property / Site Address: _____ Zoning District: _____
Property Owner (if you are contractor): _____
Purpose or Advertisement: _____

Sign Height: _____ Length: _____ Width: _____
One sided __ Two sided __ total sq footage: _____
Distance from side property lines
a. _____ from _____ side
b. _____ from _____ side
Distance from street or sidewalk (circle one) _____

To read as follows: _____

Changeable Copy sign
 Illuminated _____ internally _____ externally

SIGN MATERIAL: _____

START DATE: _____ **END DATE:** _____

Temporary signs are for predetermined period of time and shall not be permanently mounted. Signs not removed promptly at the end of this period shall be in violation of this permit.

APPLICANT CERTIFICATION

I/we hereby agree to conform to the City of Munroe Falls Zoning Code. I also hereby certify that all statements made and attachments on this application are true and complete and that I have a legal right to make this application or to possess a written power of attorney on the above premises. I HAVE NOT REQUESTED PERMISSION TO CONSTRUCT ANYTHING THAT IS IN CONFLICT WITH THE **HOMEOWNER'S ASSOCIATION or DEED RESTRICTION** FOR THIS PROPERTY.

Signature

Date

APPROVED

DENIED

Signature

Signature

Check
 Cash
 Credit Card Receipt # _____

Non-conforming / does not meet code
 Needs variance
 Incomplete application
 Other

Zoning permit fee due upon issuance of Zoning Certificate

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GUIDELINES

TEMPORARY SIGNS are defined as “a sign that is used for a predetermined period of time that is not permanently mounted. Permit is

NOT REQUIRED for nameplate signs; political signs; garage sale signs; real estate signs 10 s.f. or less; or window signs (except permanent identification signs located in the window”.)

NO TEMPORARY SIGN IS PERMITTED IN THE CITY RIGHT OF WAY OR ON UTILITY POLES

PERMIT FEES

- | | |
|-------------------------------------|---|
| (a) Business Identification Sign | \$2.00 per square foot based on the size of each exposed face. |
| (b) Residential Identification Sign | \$50.00 per each sign. |
| (c) Industrial Identification Sign | No fee, but permit is required. |
| (d) Directive Sign | \$1.00 per square foot based on the size of each exposed face. |
| (e) Builder's Project Sign | \$20.00 per each sign per year or fraction thereof while in place. |
| (f) Real Estate Sign | \$10.00 over 8 square feet to 16 square feet; \$20.00 over 16 square feet; \$40.00 over 32 square feet for each sign per six month period or fraction thereof while in place. |
| (g) Window Sign | \$2.00 per square foot for permanent sign. |
| (h) Temporary Promotional Sign | \$10.00 over 8 square feet to 16 square feet; \$20.00 over 16 square feet to 32 square feet; No Fee but permit is required for public or civic promotions. |
| (i) Instructional Sign | \$1.00 per square foot based on the size of each exposed face. |
| (j) Safety or Regulatory Sign | No Fee, but Permit is Required. |

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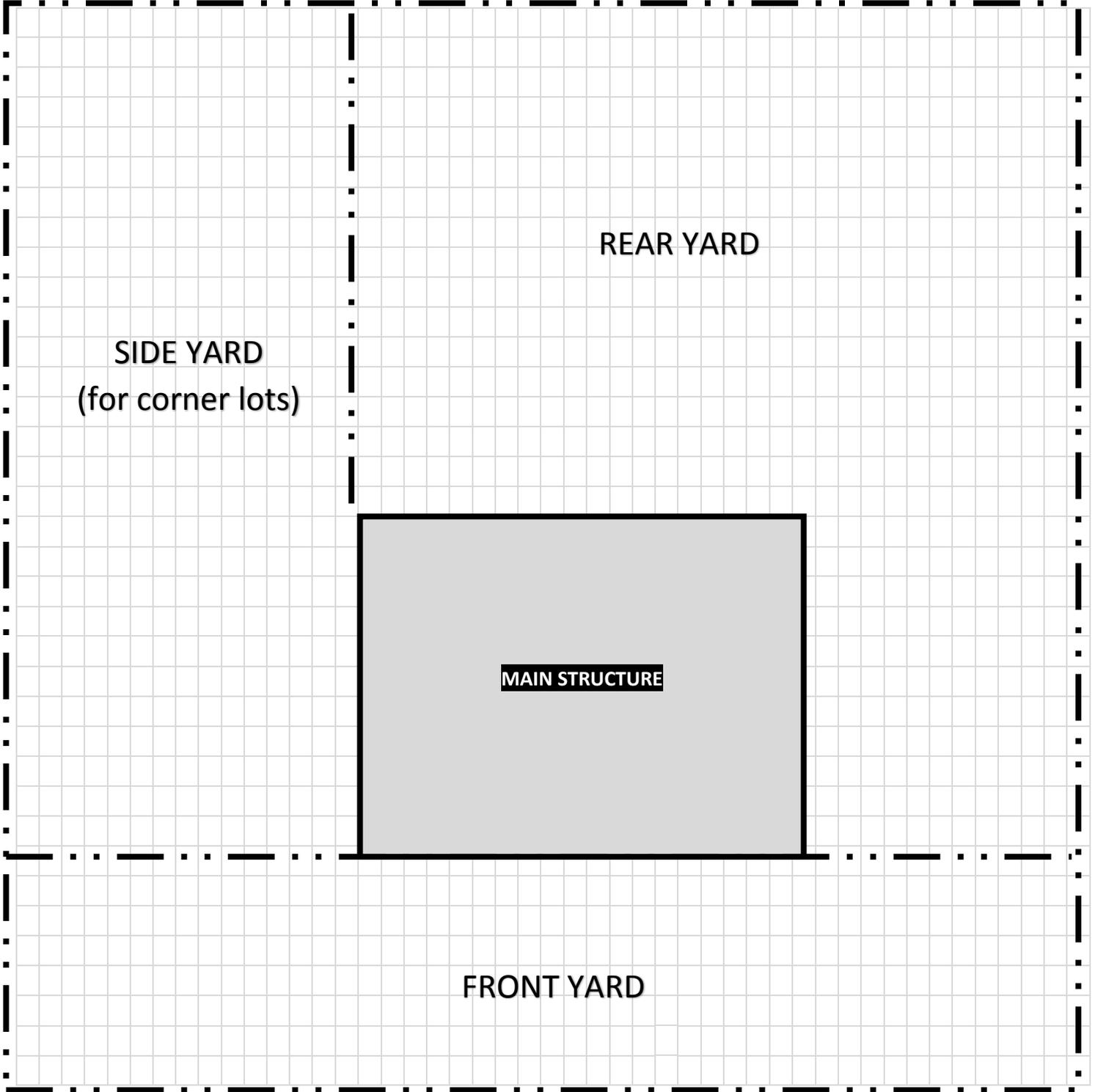
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*Use this page to draw plot or site plan
or include separate plan with submission*

REAR PROPERTY LINE



REAR YARD

SIDE YARD
(for corner lots)

MAIN STRUCTURE

FRONT YARD

FRONT PROPERTY LINE