

Full Job Description

Benefits package includes take home vehicle

All successful applicants will be required to have taken Cultural Sensitivity training. Applicants must believe in and advocate community policing.

Job Summary:

The Police Chief will perform responsible, professional, administrative and supervisory tasks in directing the operation and activities of the Police Department. The Chief of Police is responsible for the preservation of peace within the community, protection of life and property, and enforcement of municipal, state and federal laws where applicable.

Duties:

1. The Police Chief is responsible for compliance in all aspects towards the supervision, direction, training, and personnel management of the Police Department staff according to the Standard Operating Procedures and Policies of the department.
2. Supervises and participates in the development of Police department's operating budget, monitors and controlling expenditures, and adjusts throughout the fiscal year as necessary.
3. Implement and supervise staff training and updating certifications.
4. Establishes and maintains a working environment conducive to positive moral, individual style, quality, creativity, and teamwork.
5. Prepares updates short-and long-range strategic plans to ensure the department's contribution to the City's overall plans and strategies.
6. Develops and analyzes the department's organizational structure and organizes major accountabilities and functions into effective and measurable units within the structure; ensures that personnel are deployed in shifts or working units which efficiently meet the community's needs for police protection.
7. Establishes and maintains cooperative relationships with other law enforcement agencies in the area, including attending meetings, providing reports, and general correspondence.
8. Directs planning and presentation of crime prevention and safety promotion programs through the community.

9. All primary job responsibilities in standard Police Officer assignments.
10. Performs law enforcement assignments as needed for the city.
11. Enforces federal, state and local laws and other codes and ordinances.
12. Makes arrests of violators of criminal law, which may involve participation in raids.
13. Patrols assigned area of responsibility to reduce or control the number of crimes committed.
14. Supervises the serving of warrants and subpoenas issued by courts of law.
15. Supervises the work of subordinates where major crimes, accidents or other unusual incidents requiring the exercise of police power are involved.
16. Reviews and approves correspondence.
17. Conducts investigation of crimes, secures scenes, and gathers evidence.
18. Responsible for investigation.
19. Selects, assigns, promotes, and disciplines departmental personnel in accordance with the City Munroe Falls Personnel Handbook, the Police Union Contracts, and the Lixipol Police Policies.
20. Responsible for coordinating Asset Removal and Forfeiture.
21. Applies for and monitors grants.
22. Works on MOUs with local jurisdictions.
23. Other duties as assigned.

Minimum qualifications:

1. Must be at least 28 years of age.
2. An associate's degree in criminal justice or law enforcement, or a higher degree, with at least five years criminal justice related experience in direct police activities and at least 3

years of experience in a management position within the last 5 or 10 years equivalent work experience.

3. Minimum ten years of broad and extensive law enforcement and three years of proven administrative and supervisory experience.
4. Minimum five years in a supervisory position in a Law Enforcement Department.
5. Must have certification through LEADS and OPOTA. Police Chief Training completed within six months.
6. Ability to prepare and present comprehensive written reports on enforcement goals, objectives, practices and results.
7. Ability to exercise independent judgment in complex situations with minimal supervision or direction.
8. General knowledge of Highway Interdiction and Commercial Traffic Enforcement.
9. General knowledge of the use of K-9 program.
10. Ability to perform general job responsibilities of the Sergeants (Immediate subordinates).
11. Ability to maintain the physical standards required of subordinates and present a professional image to the public and other law enforcement agencies.
12. Ability and willingness to attend additional training to maintain certification and further career development.
13. Working knowledge local, state, and federal codes, rules and regulations applicable to the City of Munroe Falls and State of Ohio.
14. Must have a valid Driver's License and be fully insurable under the City's insurance policy.
15. Must pass a criminal background investigation.
16. Must pass pre-employment alcohol/drug screening.

Job Type: Full-time

Pay: \$85,000.00 - \$90,000.00 per year

Benefits:

- Ohio Police and Fire Pension Employer Contributions
- Health insurance
- Four weeks' vacation
- Dental insurance (optional)
- Life insurance (optional)
- Vision insurance (optional)

Schedule:

- Monday to Friday (typical schedule)
- On call and weekends as needed

Work Location

- City of Munroe Falls